

**Report of the ADMINISTRATIVE COMMITTEE
SUNCOAST FLORIDA PRESBYTERY (SFP)
Faith Presbyterian Church
Tuesday, February 9, 2021 – 10:00am**

I. Business Referred to the Administrative Committee:

1. **None**

II. Statement of Major Issues Addressed

1. Approved minutes from the last Stated AC meeting
2. Reviewed minutes from the last Stated Presbytery meetings
3. Discussed committee reports.
4. Reviewed Docket for this Presbytery meeting.

III. Recommendations:

- A. Adopt the **Docket** for the 56th Stated Meeting
- B. Approve the **Minutes** from the 55th Stated Presbytery meeting on October 13, 2020.
- C. Approve the **Minutes** from the Called Presbytery meeting on December 15, 2020.
- D. Receive the **Treasurer's Report**.
- E. Approve second reading of changes to **Standing Rules of SFP**.
- F. Vacancies on Presbytery Committees

IV. Committee Members: February 5, 2020 @ Miller's Ale House, Gulf Coast Town Center

Present: Bay – RE Mike Collins (Treasurer); Covenant Life – TE Steve Jeantet (Chairman); Oak River – TE Matt Loveall; Grace – RE Andy Mitchell (Moderator); Grace – TE David Stewart (Secretary/Stated Clerk); Westminster – TE Byron West.

Respectfully Submitted,



TE David Stewart
Stated Clerk

SUNCOAST FLORIDA PRESBYTERY					
INCOME AND DISBURSEMENTS					
2019 AND 2020 BUDGET AND ACTUAL; 2021 BUDGET					
	2019		2020		2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income:					
Membership contributions (details attached)	\$ 34,000	\$ 35,526	\$ 60,000	\$ 48,629	\$ 60,000
Designated Gifts - Covenant of Grace Presbyterian Ch.	-	2,500	-	-	-
Total cash income	34,000	38,026	60,000	48,629	60,000
Disbursements:					
Administrative:					
Clerk's honorarium	3,600	3,600	4,000	4,000	4,000
Representatives to Overtures at GA	1,000	980	1,000	-	1,000
Directors and officer's Insurance	700	450	700	450	700
Donation - General Assembly	500	500	500	500	500
Other office and administration expense	1,000	359	500	61	500
Emergency Fund	-	-	3,000	-	3,000
Total Administration Disbursements	6,800	5,889	9,700	5,011	9,700
Outreach:					
Donation - El Shaddai	3,000	3,000	5,000	5,000	5,000
Donation - Covenant of Grace Presbyterian Church	500	500	7,000	7,000	7,000
Donation - Mission to N. Am. - Chris Knaepel	3,000	3,000	-	-	-
Donation - City Church Sarasota	-	-	-	5,000	5,000
Other Outreach expense	-	-	8,000	-	3,000
Total Outreach Disbursements	6,500	6,500	20,000	17,000	20,000
RUF:					
Donation - RUF	20,000	20,000	21,000	21,000	21,000
Intern Support	-	-	2,000	2,000	2,000
Total RUF Disbursements	20,000	20,000	23,000	23,000	23,000
Shepherding:					
Suncoast Youth Retreat	1,000	1,000	1,000	1,000	1,000
Continuing Education - RE's and TE's	-	-	5,000	1,500	5,000
Other Shepherding expense	-	-	1,000	-	1,000
Total Shepherding Disbursements	1,000	1,000	7,000	2,500	7,000
Designated Gifts - Covenant of Grace Presbyterian Ch.	-	2,500	-	-	-
Total Disbursements	34,300	35,889	59,700	47,511	59,700
Net increase (decrease) in cash	(300)	2,137	300	1,118	300
Cash Balance, Beginning of Year	6,606	6,606	8,743	8,743	9,861
Cash Balance, End of Period	<u>\$ 6,306</u>	<u>\$ 8,743</u>	<u>\$ 9,043</u>	<u>\$ 9,861</u>	<u>\$ 10,161</u>

**SUNCOAST FLORIDA PRESBYTERY
SCHEDULE OF SUPPORT - 2020**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Auburn Road Presbyterian Church	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,200.00
Bay Presbyterian Church	450.00	1,170.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	6,120.00
Cornerstone Church of Lakewood Ranch			375.00			375.00				375.00		375.00	1,500.00
Covenant of Grace Presbyterian Church	50.00	50.00	50.00	80.00	80.00	80.00		80.00	80.00	80.00	80.00	80.00	790.00
Covenant Life Presbyterian Church, Sarasota	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	5,400.00
Covenant Presbyterian Church of Naples	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00		2,500.00	1,250.00	1,250.00	15,000.00
El Shaddai of Grace Church	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
First Presbyterian Church of North Port	500.00												500.00
Grace Presbyterian Church				675.00	500.00	675.00			675.00			675.00	3,200.00
Harbor Community Church				250.00			250.00			250.00			750.00
Marco Presbyterian Church			605.37			605.37			605.37			605.37	2,421.48
North Fort Myers Presbyterian Church		182.76					365.52					182.76	731.04
Providence Christian Church			810.00			810.00				810.00		810.00	3,240.00
Westminster Presbyterian Church	375.00	375.00	375.00	672.39	672.39	672.39	672.39	672.39	672.39	672.39	672.39	672.39	7,176.51
Total Deposit	\$ 3,225.00	\$ 3,627.76	\$ 4,515.37	\$ 3,977.39	\$ 3,552.39	\$ 5,517.76	\$ 3,587.91	\$ 3,052.39	\$ 3,082.76	\$ 5,737.39	\$ 3,052.39	\$ 5,700.52	\$ 48,629.03

Proposed Amendments to Standing Rules

[Amend section 6 to include revised statement on electronic meetings:]

- 6.3. Called meetings shall be held in strict accordance with the provisions of BCO 13-12. ~~Electronic meetings shall be permissible if deemed necessary.~~ **A called meeting of Presbytery (BCO 13-12) may be held online in accordance with the restrictions and provisions outlined in Section 11.**

[Amend section 7 to include revised statement on electronic meetings:]

- 7.4. Each committee shall elect a chairman and a secretary and shall submit its minutes to presbytery upon the approval of the committee; each committee shall meet prior to each meeting of presbytery and prepare a report stating major issues discussed and its recommendations to the presbytery to be submitted to the Administrative Committee through the Stated Clerk no later than *eleven (11)* days prior to a stated meeting. **Committees may, if necessary, hold meetings by synchronous electronic means.**

- 7.5. The Presbytery may create commissions (or clothe one of its permanent Ministry Committee with the powers of a commission) to serve a particular purpose. Any such action of Presbytery shall always be done in strict accordance with the provisions of BCO 15. **Commissions may, if necessary, hold meetings by synchronous electronic means.**

[Add section 11:]

11. SPECIAL RULES PERTAINING TO ONLINE MEETINGS OF PRESBYTERY

- 11.1 An online meeting of Presbytery shall not include the business of:**
- **Deliberation of guilt or innocence;**
 - **Deliberation of a censure.**
 - **In extraordinary cases, the Administrative Committee may recommend that Presbytery suspend the standing Rules (Section 10.1) to handle a case of the types listed above.**
- 11.2 The technology used to conduct an online meeting of Presbytery shall ensure that all persons participating be able to hear and see each other simultaneously in order to preserve the deliberative nature of the meeting.**
- 11.3 Before the online meeting, the Administrative Committee may appoint a person or persons to assist in the facilitation of the meeting. This includes the procurement, implementation, testing, and usage of any technology used to facilitate the online meeting. This person is not required to be a member of Presbytery, recognizing that all existing rules regarding the presence of non-members of the court still apply.**
- 11.4 Attendance may be recorded through electronic means.**
- 11.5 Prior to the meeting, members should be reminded that due to the nature of the meeting, the presbytery is placing much trust in its members to conduct themselves in a way that is**

honoring to God and their brothers. As such, among other items, members may be reminded to:

- **Refrain from holding private or public conversations in the web conferencing chat tool.**
- **Voting multiple times.**
- **Have patience with the proceedings and technical challenges.**

11.6 The Administrative Committee may appoint an individual to record proceedings in the chat tool of the web conferencing software to provide clarity around the actions taken by the body and to assist the Stated Clerk with record keeping after the meeting has concluded.

11.7 Those who wish to obtain the floor should indicate their desire to speak using the software provided (e.g. “raising hand,” indicating desire to speak in chat window, etc.). The moderator should grant the floor to speakers in turn. To assist with maintaining order, the moderator may mute all participants until the floor has been granted, at which time the moderator should unmute the speaker.

11.8 The video and audio recording of the meeting may be retained via electronic means for the purpose of assisting the Stated Clerk with producing the minutes. Once the minutes of the meeting have been approved by the body, the recording shall be destroyed.

Committee Roster of Nominations
(List Revised 10/13/20)

(C) = Chairman	Class of 2020	Class of 2021	Class of 2022	Class of 2023
Administrative Committee (6) Ex-officio members: <ul style="list-style-type: none"> • Stated Clerk • Treasurer • Moderator 	TE Byron West RE Joe Foster	TE Steve Jeantet (C) RE Bruce Stanley	TE Matt Loveall RE	TE Byron West RE Joe Foster
Candidate and Credentials (8)	TE Scott Kerens TE Todd Augustine RE Frank Simms	TE Dann Cecil (C) RE David Greenwald	RE Tom Lynch TE Trent Casto RE Mark Wardell	TE Scott Kerens RE Gordon Shaw RE Frank Simms
Outreach Committee (6)	TE John Anderson RE Mike Novak	TE Aleksey Zhuravlev RE Aleksey Fomichenko	TE Geoff Henderson RE	TE John Anderson RE Mike Novak
RUF Committee (8)	TE Keith Ledford RE Mark Wardell (C)	TE Jeff Krause RE Ken Herbold	TE Justin Poythress RE Charlie Dumas	TE Keith Ledford RE Mark Wardell
Review of Session Records Committee (3) Ex-officio members: <ul style="list-style-type: none"> • Stated Clerk 	RE Gordon Graham	TE Bob Dillard	TE Dwight Dolby	RE Gordon Graham
Shepherding Committee (6)	TE Arnie Brevick RE Andy Mitchell	TE Steve Schoof RE Paul Flores	TE Dwight Dolby (C) RE Skip Schoenhals	TE Arnie Brevick RE