

**Report of the REVIEW OF SESSION RECORDS (RSR) COMMITTEE**  
**SUNCOAST FLORIDA PRESBYTERY (SFP)**  
**Westminster Presbyterian Church**  
**Tuesday, September 11,2017**

**I. Business Referred to the Review of Session Records Committee: None**

**II. Statement of Major Issues Addressed**

Minutes were reviewed for **Faith, First, Grace, Harbor, North Fort Myers, and Westminster**. Minutes from **El Shaddai, Marco, and Oak River** were not submitted to the committee – minutes from **July 2016 – June 2017** should be submitted to the Committee on or before **January 25, 2019**. Responses to **Exceptions** found in the minutes of **North Fort Myers, Oak River, and Providence** were not submitted to the committee. Responses should be submitted by **January 25, 2019**. The Committee thanks each of these Sessions for their cooperation in the process and rejoices that God is at work in His churches. It is obvious to the Committee that though we often face difficult situations in the life of the Church, the elders of the Church are diligently pursuing the shepherding of God's flock.

Minutes from **2018** to be reviewed for the **February 2019** meeting are as follows: **Auburn Road, Bay, Cornerstone, Covenant Life, Covenant-Naples, and Providence**. These minutes should be submitted to the Committee on or before **January 25, 2019**.

In order for the Committee to report on the responses at the **February 2019** stated meeting as required, the Committee asks all responses to exceptions of substance be submitted by **January 25, 2019**. The Committee would like to remind the Sessions that they only need to respond to **exceptions of substance** — and these (exceptions and responses) are to be included in the Session's minutes. Exceptions of **form** will only be reported to the clerks of session for correction.

**General:**

Please remember that all official minutes should be signed by the clerk of session. When submitting minutes to the RSR that are not signed, please note that adding /s/ before the session clerk's name (e.g. /s/ John Doe) is acceptable because it indicates the clerk of session is in possession of a signed copy.

**III. Recommendations:**

1. The Committee recommends that the following responses to exceptions previously found by Presbytery to be **Satisfactory** (responses are in italics):

**1.1 Bay PCA:**

a. **4/12/17 Congregational (BCO 24):** *No record of BCO 24 requirements being met. No record of installation and/or ordination of elected officers.*

*At the BPC Session meeting this afternoon, it was **MSP** that the exception found*

*by the SCP in their review of our 2017 minutes was correct and the Session accepted them as such. Our Session will take all necessary steps to see that this issue will conform to the BCO on all respects going forward.*

## 1.2 Covenant Life:

- a. **3/26/17 Congregational (BCO 24-6):** The ordination/installation of officers is a convened meeting of the Session and must have attending minutes.

**MSP to respond to the exception to our minutes that new elders and deacons are to be ordained and installed in a convened meeting of the Session as follows:**

*The Session of Covenant Life Church recognizes the need for minutes recording the ordination and installation of ruling elders and deacons. The men were all regularly nominated, trained, elected and ordained in accordance with the constitution of the PCA. We will remember to keep the requisite minutes the next time we ordain and install men to the offices of the church.*

2. The Committee makes the following recommendation concerning the following minutes.

### 2.1 That the minutes of the **Faith:**

- a. Be approved without exception: **7/18/17; 8/8/17; 8/19/17; 10/17/17; 11/14/17; 12/12/17; 1/9/18; 3/13/18; 4/10/18; 6/11/18**
- b. Be approved with exceptions of form reported to Session: **1/21/18**
- c. Be approved with exceptions of substance: **9/19/17; 1/21/18; 2/13/18; 5/8/18**

**9/19/17; 1/21/18; 2/13/18; 5/8/18** (BCO 57-5, 57-6): No record of BCO requirements being followed in receipt of new members.

### 2.2 That the minutes of **First:**

- a. Be approved without exception: **10/21/17; 1/6/18; 4/14/18; 5/26/18; 6/10/18**
- b. Be approved with exceptions of form reported to Session: **General**
- c. Be approved with exceptions of substance: **None**

### 2.3 That the minutes of **Grace:**

- a. Be approved without exception: **8/15/17; 9/19/17; 10/17/17; 11/14/17; 12/12/17; 1/16/18; 2/20/18; 3/20/18; 4/17/18; 5/22/18; 6/19/18**
- b. Be approved with exceptions of form reported to Session: **None**
- c. Be approved with exceptions of substance: **None**

### 2.4 That the minutes of **Harbor:**

- a. Be approved without exception: **11/16/17; 3/6/18; 5/6/18**
- b. Be approved with exceptions of form reported to Session: **General**

- c. Be approved with exceptions of substance: **1/10/18**

**1/10/18** (BCO 12-5.f): No delegates appointed to meeting of Presbytery

2.5 That the minutes of **North Fort Myers**:

- a. Be approved without exception: **7/23/17; 8/1/17; 9/5/17; 10/2/17; 12/5/17; 2/6/18; 6/4/18**
- b. Be approved with exceptions of form reported to Session: **General**
- c. Be approved with exceptions of substance: **None**

2.6 That the minutes of **Westminster**:

- a. Be approved without exception: **7/9/17; 7/16/17; 7/25/17; 8/29/17; 9/5/17; 9/12/17; 9/26/17; 11/7/17; 12/12/17; 12/21/17; 1/30/18; 2/27/18; 3/27/18; 4/24/18; 4/29/18; 5/29/18**
- b. Be approved with exceptions of form reported to Session: **None**
- c. Be approved with exceptions of substance: **None**

**Committee Members Present:** TE David Stewart (*Stated Clerk*); RE Gordon Graham;  
TE Dwight Dolby; TE Robert Dillard